## Notes

- 1. It is also possible to run the program by clicking on the executable file, *PRL\_eForms.exe* (Option A), *PRL\_OptionB.exe*, or *PRL\_OptionC.exe*. The program is installed by default to C:\Program Files\NYSPRL, but you may have changed this setting to another folder during installation.
- 2. Form 26A does not include a copy button because each applicator row should be unique.
- 3. For Windows 2000, some additional updates to Microsoft Windows may be required before the "Upload to NYSDEC" function works.
- 4. Some (minor) functions are disabled in versions earlier than Excel 2003.
- 5. You may need to consult the help for your email program on how to do this, as the procedures can vary quite substantially.
- 6. While we may accept reports that were not created using our software, you <u>must</u> include contact and identity information with <u>all</u> report submissions. If your software does not create an <u>identity.txt</u> file, include contact information (contact name and phone number) in the body of the email. In addition, your report file(s) must include <u>all</u> certification numbers and commercial permit numbers (pesticide sales businesses only) for your organization.
- 7. Options A & B only
- 8. If this is the first time you have used the program, you will need to fill in some identifying and contact information on the Control Center.
- 9. Excel 2013 may be set to open the Start Screen when started. If this is the case you will need to open a blank workbook in order to see the File menu.
- 10. Option B does not work with 64-bit Excel. Microsoft does not recommend using 64-bit Excel for most users. To determine whether you have the 32 or 64-bit version see this article.